Pratibha Shikshan Prasarak Mandal , Januna's Ghulam Nabi Azad Arts, Commerce & Science College Barshitakli -444401 Dist. Akola (M.S) (NAAC Re-Accrediated with "A" grade)

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POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES

LABORATORY, LIBRARY, SPORTS COMPLEX, COMPUTERS, CLASSROOMS

The college ensures optimal allocation and utilization of the available financial recourses formaintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students.

Laboratory:

Record of maintenance account is maintained by lab technicians, Lab In charge• and supervised by HODs of the concerned departments. Maintenance of laboratories are as follows:-• The calibration, repairing and maintenance of sophisticated lab equipment's are

done by the technicians of related owner enterprises.

Library:-

1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal.

2. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

3. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.

4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee.

5. Soul software is used in Library.

Classrooms: -

1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other

2. Administrative officers will take in charge for student's academic requirements.

IQAC COORDINATOR CHULAN NABI AZAD ARTS COMMERCE 4 SCIENCE COLLEGE, BARSHITAKI

प्राचार्य, --

गुलाम नबी आझाद कला, वाणिज्य व विज्ञान महाविद्यालय, बार्शिटाकळी, जि.अकोला